2016-17 Mid-Term Exams

Schedule:

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| --- | --- | --- | --- | --- |
| TIME | Thurs. Jan 19 | Fri. Jan 20 | Mon. Jan 23 | Tues. Jan 24 |
| 7:40-9:40am | Period 1 | Period 3 | Period 5 | Period 7 |
| 9:40-9:55 am | BREAK | BREAK | BREAK | BREAK |
| 10:00-12:00pm | Period 2 | Period 4 | Period 6 | Period 8 |
| AM BUS RUN | Reg. AM pick-up. | Reg. AM pick-up | Reg. AM pick-up | Reg. AM pick-up |
| PM BUS RUN | 12:00pm/3:50pm | 12:05pm only | 12:05pm/3:50pm | 12:05pm/3:50pm |

**2017 Mid-Term Exams Reminders**

* Students are not required to be in school if they do not have an exam
* Students are to adhere to the exam schedule. All requests for alternative exam times must be approved by administration by January 18th.
* *15 Minute Rule:* Students can enter the exam room up to 15 minutes after the exam begins. 16 minutes plus must have administrative permission. If a student is tardy, no additional time will be provided for completion of the exam.
* Students **must** remain in the exam rooms for the full exam period. Bathroom breaks are at the teacher’s discretion.
  + If permitted to leave, only one student may leave the room at a time
  + Student must have room pass when exiting the room
  + For exam security, all phones must remain in the room if they exit
* Students' cell phones must be turned off, in their bags/backpacks or placed in a common locations designated by the teacher.
* If a student is unable to attend an exam due to extenuating circumstances, a parent must communicate and request permission from the administration by January 18 ([manfredij@region18.org](mailto:manfredij@region18.org) / 860-434-1651 x.1002)
* If a student will be absent due to illness,
  + A parent must call the main office (860-434-4444 ext. 1098) to report absence
  + The student must communicate with teacher to arrange make-up exam

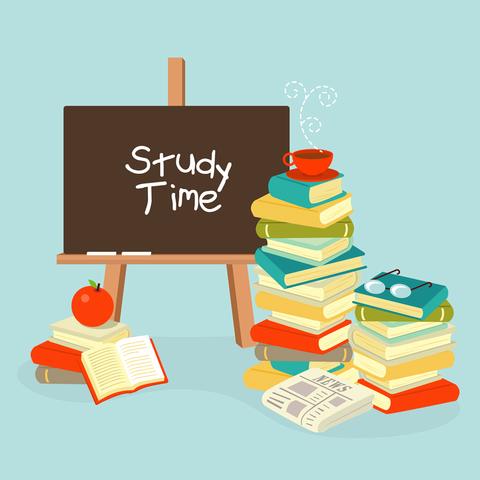
**Weather Contingency**

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| **Full Day School Cancellation** |  | **Two Hour**  **Delayed Arrival** |
| Exams missed due to weather will be administered the next school day.  *(ie: if period 1 – 2 exams were cancelled, period 1 -2 exams will be administered the next school day)*  Additional exam days will be added as needed. | **9:50 AM – 11:50 PM** *time change to allow for longer break*  Regularly scheduled exam for that time-slot.  **12:10 PM – 2:10 PM**  Exam missed due to weather delay.  Students are responsible for their own lunch. No cafeteria services will be available. |

**Study with a Buddy!**

**Take advantage of peer tutors, teachers and snacks!**

**Come to the commons or library for study sessions!**

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| **Day / date** | **Study with a buddy hours** | **Extended library hours** |
| Tuesday 1/17  Wednesday 1/18  Thursday 1/19 | 2:30 – 6:00  2:30 – 4:00  12 – 2:00 | 2:30 – 6:00  2:30 – 8:00  12 – 4:00 |